Edit Registration Forms on the WildQuest Registration Software (Active)
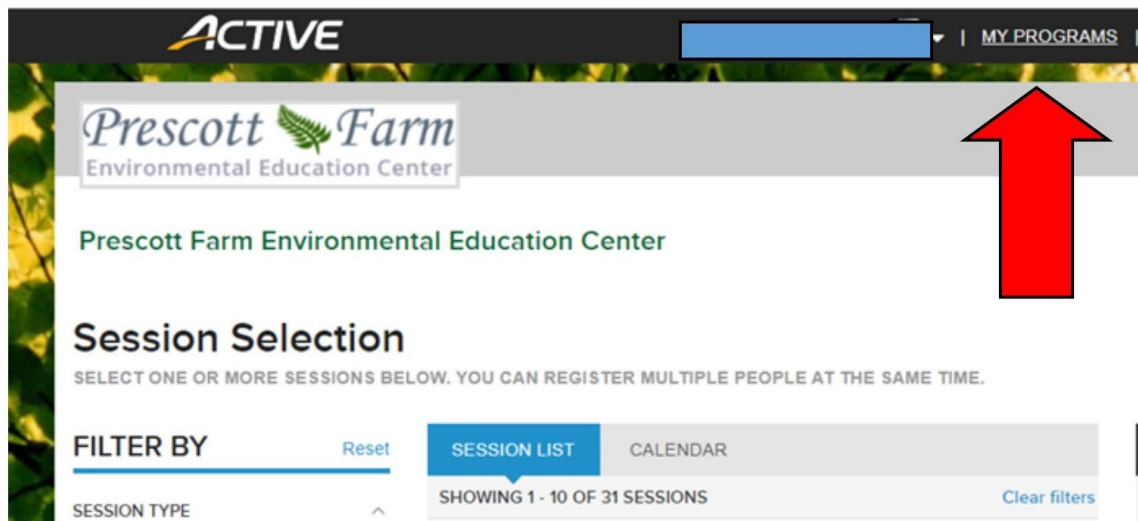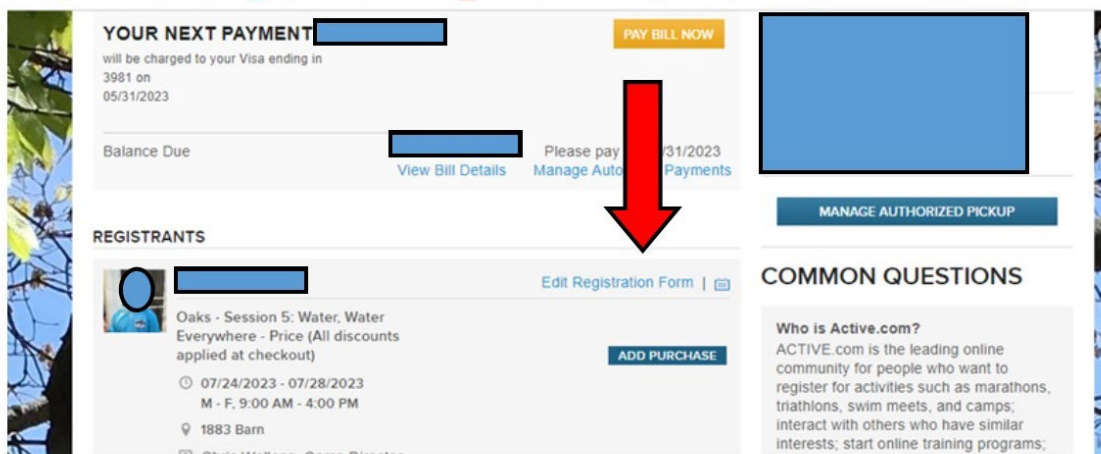
Step 1: Log into Active account at this link: https://campsself.active.com/PrescottConservatoryInc. Enter your email address and password then click "Sign In." *Note: The login email address is the address used when first creating your account. Even if you email has been updated in contact information, the sign in address is likely still the initial address.*

Step 2: Once logged in, click on the "My Programs" button on the top of the page (located next to your name). See the image below.

Step 3: Scroll down to the "REGISTRANTS" section. Click on "Edit Registration Forms" next to the registrant's name.

Step 4: Complete all question in the Registration Forms section.

Step 5: Go back to your "My Registrations" page (shown in the second image) and scroll further down until you see the forms to upload. Click "Upload Form" next to the form you wish to upload. Click "Select File" and select the appropriate file, then click "Submit." Once a form has been updated, you will see a "✓ Form Uploaded" where it used to have the blue "Upload Form" button.

If you have any questions, reach out to camp@prescottfarm.org or call (603) 366-5695
Monday-Friday between 9am-4pm EST.

Prescott Farm
Environmental Education Center